



TOWN OF KITTERY

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April 14, 2014

Kittery Town Council
Regular Meeting Agenda
7:00 p.m.

Council Chambers

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call
5. Agenda Amendment and Adoption
6. Town Manager's Report
7. Acceptance of Previous Minutes – 03/24/14, 03/31/14, 4/7/14
8. Interviews for the Board of Appeals and Planning Board

Board of Appeals: Gary Beers until 12/1/14
Niles Pinkham until 12/1/16

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.

a. The Kittery Town Council moves to approve the request from the Thresher Memorial Project Group to conduct a dedication ceremony for Kittery's Memorial Park on Monday, May 26th at 10:00 a.m.

b. The Kittery Town Council moves to authorize, in accordance with Sec. 3.2.7 of the Kittery Town Code, an alternative procurement method for consulting services by FB Environmental Associates, in the amount of \$24,426, to conduct investigations that will help identify and remediate potential sources of bacterial pollution in Spruce Creek and other Kittery waterways.

c. The Kittery Town Council moves to authorize the submission of an application for a Transportation Capital Improvement Grant for Eligible State Aid Streets, in the amount of \$650,000 with a 10% Town match in the amount of \$65,000.

10. PUBLIC HEARING

(040214-1) The Kittery Town Council moves to approve an application from Martin Marinov, 170 Shore Road, Cape Neddick, Maine for a Victualer's License for Fresh Delights, Kittery Premium Outlets, 375 U.S. Route One, Kittery, Maine.

11. DISCUSSION

- a. Discussion by members of the public (three minutes per person)
- b. Response to public comment directed to a particular Councilor
- c. Chairperson's response to public comments

12. UNFINISHED BUSINESS

(040114-1) The Kittery Town Council moves to release funds in the amount of \$12,500 from unassigned surplus for the replacement of the Pepperrell Cove holding tank.

13. NEW BUSINESS

a. Donations/gifts received for Council disposition

b. (040214-2) The Kittery Town Council moves to give preliminary approval on the FY '15 School Budget and schedule a public hearing on May 12th to adopt the FY '15 School Budget and to schedule the Budget Validation Referendum for June 10th.

c. (040214-3) The Kittery Town Council moves to schedule a public hearing in accordance with Section 6.11 (2) of the Kittery Town Charter, to ordain an ordinance to authorize the execution of a multi-year contract, "Ambulance Service Agreement", between the Towns of Eliot and Kittery, Maine and American Ambulance, Inc.

d. (040214-4) The Kittery Town Council moves to approve a request from Boy Scout Troop #307 to hold their annual Spring camping trip at Fort Foster from May 16 through May 18, 2014.

e. (040214-5) The Kittery Town Council moves to approve a renewal application from Robert's Maine Grill LLC for a Malt, Spirituous and Vinous Liquor License for Robert's Maine Grill and Market, 326 US Route 1.

f. (040214-6) The Kittery Town Council moves to approve a renewal application from Weathervane Seafoods, 31 Badgers Island West, Kittery for a Malt, Spirituous and Vinous Liquor License for Weathervane Badger's Island Deck, 31 Badger's Island West, Kittery.

g. (040214-7) The Kittery Town Council moves to approve a renewal application from Badger's Island Pizzeria Inc., for a Malt and Vinous Liquor License for Badger's Island Pizzeria, 3 Island Avenue.

h. (040214-8) The Kittery Town Council moves to approve a request from the Kittery Fire Association to hang banners across Rogers Road in front of the Kittery Community Center and on York Hospital's Kittery Clinic building (facing the intersection) as well as to place approximately 12 wooden signs in various locations throughout Kittery and Kittery Point, advertising the Annual Kittery Fire Association 5K Run & Walk and Pancake Breakfast, from May 1st until May 20th.

i. (040214-9) The Kittery Town Council moves to approve the disbursement warrants.

j. (040214-10) The Kittery Town Council moves to review and finalize wording on the Warrant Articles for the June 10, 2014 Town Meeting/Secret Ballot Election and make its recommendations on each article.

k. (040214-11) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Conservation Commission to interview Karen Saltus for her appointment to that board to until 05/31/15 (to fill the expired term of Kelly Wilsey, who did not re-apply).

l. (040214-12) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Parks Commission to interview Jenny Wall for her appointment to that board as an associate member until 3/28/17 (replacing Tom Hibschan who moved from an associate to a full member).

m. (040214-13) The Kittery Town Council moves to approve the request from the Kittery/Eliot VFW Memorial Post 9394 to hold the Memorial Day Parade and Ceremonies on Saturday, May 24, 2014 beginning at 9:00 a.m. on Walker Street.

n. (040214-14) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Rice Library Board of Directors to interview Emily Bailey for appointment to that board.

o. (040214-15) The Kittery Town Council moves to approve the formula to assess sewer betterment fees using 50% unit, 25% frontage and 25% lot size for owners of land benefited by the Sewer Expansion Project.

p. (040214-16) The Kittery Town Council moves to schedule a public hearing in accordance with section 6.09 (4) of the Kittery Town Charter to authorize the Town Manager to transfer \$14,000 from CIP account #4054 Pepperrell Cove Wharf and \$20,185 from CIP account #4055 Port Authority Equipment Reserve, for a total amount of \$34,185 to CIP account #4503 Pepperrell Cove Paving, for the underground utilities project at Bellamy Lane.

q. (040214-17) The Kittery Town Council moves to be listed as a Community Partner in promotional materials for the May 17, 2014, showing of the Maine at Work performance and discussion to be held at The Dance Hall.

14. COUNCILOR ISSUES OR COMMENT

15. COMMITTEE AND OTHER REPORTS

- a. Communications from the Chairperson
- b. Committee Reports

16. EXECUTIVE SESSION

17. ADJOURNMENT

Posted: April 10, 2014